Baton Rouge Crisis Intervention Center, Inc.
Baton Rouge, Louisiana
December 31, 2014

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Independent Auditor's Report

The Officers and Board of Directors
Baton Rouge Crisis Intervention Center, Inc.
Baton Rouge, Louisiana

Report on the Financial Statements

We have audited the accompanying financial statements of Baton Rouge Crisis Intervention Center, Inc. (a nonprofit organization), which comprise the statements of financial position as of December 31, 2014 and 2013, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Baton Rouge Crisis Intervention Center, Inc., as of December 31, 2014 and 2013, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of compensation, benefits and other payments to agency head or chief executive officer is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards,* we have also issued our report dated May 18, 2015, on our consideration of Baton Rouge Crisis Intervention Center, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Baton Rouge Crisis Intervention Center, Inc.'s internal control over financial reporting and compliance.

Hawthorn, Waymouth & Carroll, LLP

May 18, 2015

Baton Rouge Crisis Intervention Center, Inc.
Statements of Financial Position
December 31, 2014 and 2013

Assets

	2014	2013
Current Assets		
Cash and cash equivalents	$ 219,839	$ 456,183
Accounts receivable, net	45,659	34,911
Prepaid expenses	16,018	14,313
Total current assets	281,516	505,407
Property and Equipment, Net	852,150	885,307
Total assets	$1,133,666	$1,390,714

Liabilities and Net Assets

	2014	2013
Current Liabilities		
Accounts payable	$ 4,704	$ 813
Accrued expenses	36,830	30,401
Deferred revenue	43,151	42,514
Total current liabilities	84,685	73,728
Net Assets, Unrestricted	1,048,981	1,316,986
Total liabilities and net assets	$1,133,666	$1,390,714

The accompanying notes are an integral part of these financial statements.

Baton Rouge Crisis Intervention Center, Inc.
Statements of Activities
Years Ended December 31, 2014 and 2013

	Unrestricted	
	2014	**2013**
Support and Revenue		
State contract	$ 175,429	$ 175,333
LSU contract	107,273	106,216
United Way Funding	140,000	156,000
United Way - 211 contract	279,750	304,993
BRAF grant	39,798	40,367
Office of Mental Health contract	–	29,000
Crisis chat program	10,700	30,436
LA Spirit contract	–	65,965
Other grants and contracts	72,907	154,196
Community training	46,886	9,855
Other contributions	50,656	49,544
Other income	4,423	1,932
Total support and revenue	927,822	1,123,837
Expenses		
General and administrative	222,691	164,919
Program services	968,438	957,038
Fundraising	4,698	4,123
Total expenses	1,195,827	1,126,080
Change in Net Assets	(268,005)	(2,243)
Net Assets, Unrestricted		
Beginning of year	1,316,986	1,319,229
End of year	$1,048,981	$1,316,986

The accompanying notes are an integral part of these financial statements.

Baton Rouge Crisis Intervention Center, Inc.
Statements of Functional Expenses
Years Ended December 31, 2014 and 2013

	December 31, 2014				December 31, 2013			
	General and Administrative	Program Services	Fund-raising	Total Expenses	General and Administrative	Program Services	Fund-raising	Total Expenses
Salaries and wages	$ 9,922	$611,289	$ –	$ 621,211	$ 26,912	$585,139	$ –	$ 612,051
Payroll taxes and benefits	6,622	63,671	–	70,293	6,324	61,750	–	68,074
Telephone	1,295	54,549	–	55,844	3,790	52,251	–	56,041
Travel and conference	151	18,162	–	18,313	210	4,842	–	5,052
Storage rent	840	–	–	840	815	–	–	815
Utilities and building maintenance	46,243	–	–	46,243	40,841	80	–	40,921
Office supplies	12,613	13,688	–	26,301	13,370	7,522	–	20,892
Professional membership	3,312	9,348	–	12,660	1,833	2,166	–	3,999
Professional fees	25,941	32,720	–	58,661	13,320	28,773	–	42,093
Contractual services	66,761	147,076	–	213,837	41,206	139,019	–	180,225
Awards and meetings	4,221	5	–	4,226	4,000	98	–	4,098
Equipment maintenance and supplies	450	373	–	823	1,855	60	–	1,915
Insurance	4,848	148	–	4,996	5,052	–	–	5,052
Depreciation	995	32,162	–	33,157	1,091	35,272	–	36,363
Marketing	–	9,955	–	9,955	–	8,580	–	8,580
ASIST - training and other	–	746	–	746	–	30,466	–	30,466
Special Events – COS walk	–	–	4,698	4,698	–	–	4,123	4,123
All other expenses	6,315	6,708	–	13,023	4,300	1,020	–	5,320
Total expenses	$190,529	$1,000,600	$ 4,698	$1,195,827	$ 164,919	$957,038	$ 4,123	$1,126,080

The accompanying notes are an integral part of these financial statements.

Baton Rouge Crisis Intervention Center, Inc.
Statements of Cash Flows
Years Ended December 31, 2014 and 2013

	2014	2013
Cash Flows From Operating Activities		
Change in net assets	$(268,005)	$ (2,243)
Adjustment to reconcile change in net assets to net cash provided by (used in) operating activities		
Depreciation	33,157	36,363
Bad debts	1,118	–
(Increase) Decrease in assets:		
Accounts receivable	(11,866)	1,057
Prepaid expenses	(1,705)	(6,566)
Increase (Decrease) in liabilities:		
Accounts payable	3,892	(743)
Accrued expenses	6,428	3,607
Deferred revenue	637	42,514
Net cash provided by (used in) operating activities	(236,344)	73,989
Cash Flows From Investing Activities		
Purchases of property and equipment	–	(22,248)
Net cash used in investing activities	–	(22,248)
Net Increase (Decrease) in Cash and Cash Equivalents	(236,344)	51,741
Cash and Cash Equivalents		
Beginning of year	456,183	404,442
End of year	$ 219,839	$456,183

The accompanying notes are an integral part of these financial statements.

Note 1- Summary of Significant Accounting Policies

A. Nature of Operations

Baton Rouge Crisis Intervention Center, Inc. (the "Center") was incorporated on December 11, 1974. The Center's main program is "The Phone," which is a 24-hour crisis intervention service provided by telephone contact. Callers may also be directed to its other programs such as Suicide Outreach or Survivors of Suicide. The Center also provides assessments, consultations, education and training for many crisis situations. The Center operates a 211 information and referral service sponsored by the United Way. The major sources of funding are from United Way, Louisiana State University, and contracts with the State of Louisiana.

B. Basis of Accounting and Presentation

The accompanying financial statements have been prepared using the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America.

The Center reports information regarding its financial position and activities according to three classes of net assets: unrestricted, temporarily restricted, and permanently restricted. Unrestricted net assets include those net assets whose use by the Center is not restricted by donors, even though their use may be limited in other respects, such as by contract or board designation. Temporarily restricted net assets are those net assets whose use by the Center has been limited by donors to later periods of time or other specific dates or for specified purposes. Permanently restricted net assets are those net assets received with donor-imposed restrictions limiting the Center's use of the assets. As of December 31, 2014 and 2013, the Center had no temporarily or permanently restricted net assets.

C. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting periods. Actual results could differ from those estimates.

D. Cash and Cash Equivalents

For purposes of the statements of cash flows, the Center considers all highly liquid debt instruments purchased with original maturities of three months or less, to be cash equivalents.

E. Accounts Receivable

Accounts receivable are presented at face value, net of allowance for doubtful accounts. The allowance for doubtful accounts is established through provisions charged against income and is maintained at a level believed adequate by management to absorb estimated bad debts based on historical and economic conditions. As of December 31, 2014 and 2013, there was no allowance. The Center charges off receivables on a case-by-case basis through the allowance.

Note 1- Summary of Significant Accounting Policies (Continued)

F. Property and Equipment

Property and equipment are stated at cost. Depreciation is computed using the straight-line method over the estimated useful lives of the respective assets. When assets are retired, or otherwise disposed, the cost and related accumulated depreciation is removed from the accounts, and any resulting gain or loss is reflected in income for the period. Expenditures for maintenance and repairs are charged to expense as incurred. Expenditures for major renewals and betterments that extend the useful lives of property and equipment are capitalized. The estimated useful lives for property and equipment categories are 15-30 years for buildings, 5-7 years for furniture and fixtures, and 3-5 years for equipment.

Contributed property and equipment is recorded at fair value at the date of donation. If donors stipulate how the assets must be used, the contributions are recorded as restricted support. In the absence of such stipulations, contributions of property and equipment are recorded as unrestricted support.

G. Income Taxes

The Center is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code and is classified by the Internal Revenue Service as other than a private foundation.

Management has determined that there are no uncertain tax positions that would require recognition in the financial statements. If the Center were to incur an income tax liability in the future, interest on any income tax liability would be reported as interest expense and penalties on any income tax would be reported as income taxes. Management's conclusions regarding uncertain tax positions may be subject to review and adjustment at a later date based on ongoing analysis of tax laws, regulations, and interpretations thereof as well as other factors. Generally, tax returns may be examined for three years from the filing date, and the current and prior three years remain subject to examination as of December 31, 2014.

H. Contributions

Contributions are recognized when the donor makes a promise to give to the Center that is, in substance, unconditional. Donor-restricted contributions are reported as increases to unrestricted net assets if the restrictions expire in the fiscal year in which the contributions are recognized. All other donor-restricted contributions are reported as increases to temporarily or permanently restricted net assets depending on the nature of the restrictions. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets.

Government grants, which are considered exchange transactions, are recognized as revenue when allowable costs are incurred to provide the services specified under the terms of the grant agreements. Advances under the grants are recorded as deferred income until the related services are provided.

I. Advertising

Advertising costs are expensed as incurred. Total advertising expenses for the years ended December 31, 2014 and 2013 were $9,955 and $8,580, respectively.

Note 1-Summary of Significant Accounting Policies (Continued)

J. Designations of Net Assets

Designations are voluntary board-approved segregations of unrestricted net assets for specific purposes, projects, or investments which may be reversed by the board of directors at any time. There were no designated net assets as of December 31, 2014 and 2013.

K. Contributed Services

Many individuals volunteer their time to help the Center with its activities. During the year ended December 31, 2014 and 2013, the Center received 20,396 and 15,500 volunteer hours, respectively, that have not been recorded in the statements of activities since no specialized skills were required.

Note 2-Property and Equipment

Property and equipment are summarized as follows:

	2014	2013
Land	$ 316,500	$ 316,500
Buildings	612,821	612,821
Furniture and fixtures	42,969	42,969
Equipment	272,310	272,310
	1,244,600	1,244,600
Less: accumulated depreciation	392,450	359,293
Total property and equipment, net	$ 852,150	$ 885,307

Note 3-Pension Plan

The Center has a SIMPLE IRA defined contribution plan. Contributions are matched at 3% of qualified employee salaries. Contributions to the plan for the years ended December 31, 2014 and 2013 were $7,739 and $9,117, respectively.

Note 4-Contingencies

The Center participates in many grant programs, which are governed by various rules and regulations. Costs charged to the grant programs are subject to audit and adjustment by the grantor agency; therefore, to the extent that the Center has not complied with the rules and regulations governing the grants, refunds of any money received and the collectibility of any related receivable at year end may be impaired. In management's opinion, there are no significant contingent liabilities relating to compliance with the rules and regulations governing the grants; therefore, no provision has been recorded in the accompanying financial statements for such contingencies. Audits of prior years have not resulted in any significant disallowed costs or refunds. Any costs that would be disallowed would be recognized in the period agreed on by the grantor agency and the Center.

Note 5-Concentrations

The Center receives revenue through grants and contracts administered by the State of Louisiana and by the United Way. The grant and contract amounts are appropriated each year by the respective agencies. If significant budget cuts are made at either the federal, state or agency level, the amount of funds received by the Center could be reduced significantly by an amount that could adversely impact its operations. Management is not aware of any actions that will adversely affect the amount of grants the Center will receive in the next fiscal year. However, the United Way - 211 contract as discussed in Note 6, was discontinued in 2015.

At various times during the year, accounts on deposit with one banking institution exceeded the amount insured by the Federal Deposit Insurance Corporation. Management monitors the financial condition of the financial institution on a regular basis, along with the Center's balances in cash and cash equivalents to minimize this potential risk.

Note 6-Subsequent Events

The Center evaluated all subsequent events through May 18, 2015, the date the financial statements were available to be issued.

The Center discontinued its 211 information and referral program, effective July 2015. The effects on the Center's operations cannot be determined at this time.

Supplementary Information

Baton Rouge Crisis Intervention Center, Inc.
Schedule of Compensation, Benefits and Other
Payments to Agency Head or Chief Executive Officer
Year Ended December 31, 2014

Agency Head Name: Norma Rutledge, Executive Director

Purpose	Amount
Salary	$100,096
Benefits - insurance	0
Benefits - retirement	2,705
Car allowance	0
Vehicle provided by agency	0
Per diem	426
Reimbursements	2,071
Travel	2,631
Registration fees	895
Conference travel	0
Continuing professional education fees	0
Housing	0
Unvouchered expenses	0
Special meals	172

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Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

The Officers and Board of Directors
Baton Rouge Crisis Intervention Center, Inc.
Baton Rouge, Louisiana

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Baton Rouge Crisis Intervention Center, Inc. (a nonprofit organization), which comprise the statement of financial position as of December 31, 2014, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated May 18, 2015.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Baton Rouge Crisis Intervention Center, Inc.'s internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Baton Rouge Crisis Intervention Center, Inc.'s internal control. Accordingly, we do not express an opinion on the effectiveness of the Center's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Baton Rouge Crisis Intervention Center, Inc.'s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Hawthorn, Waymouth & Carroll, LLP

May 18, 2015

Baton Rouge Crisis Intervention Center, Inc.
Schedule of Findings and Responses
Year Ended December 31, 2014

Findings - Financial Statement Audit

None.

Baton Rouge Crisis Intervention Center, Inc.
Schedule of Prior Year Findings and Responses
Year Ended December 31, 2014

Findings - Financial Statement Audit

2013-01: Inadequate Controls for Credit Cards

Condition:

The Executive Director's credit card activity has no documentation of review and approval by a member of the Board of Directors.

Criteria:

Controls over cash disbursements should include maintaining adequate, appropriate supporting documentation for all purchases, and obtaining proper approval for purchases.

Effect:

The Center has an increase in risk for misappropriation of assets.

Cause:

The Center is not documenting review and approval of the Executive Director's credit card activity.

Auditor's Recommendation:

We recommend that a member of the Board of Directors review credit card activity of the Executive Director and document approval of charges.

Management's Response:

Effective January 2014, this policy has been implemented.

Status: This finding was resolved in the current year.

Baton Rouge Crisis Intervention Center, Inc.
Schedule of Prior Year Findings and Responses
Year Ended December 31, 2014

Findings - Financial Statement Audit

2013-02: *Lack of Credit Card Account Reconciliations*

Condition:

The Center was not reconciling credit card statements on a regular (monthly) basis.

Criteria:

The Center should reconcile credit card statements to the general ledger on a monthly basis.

Effect:

The Center may be subject to possible misstatement of their financial statements.

Cause:

The Center has inadequate controls regarding credit cards.

Auditor's Recommendation:

Credit card statements should be reconciled to the general ledger on a monthly basis to ensure all transactions are properly recorded to the Center's accounting system.

Management's Response:

Each Center's bill is reviewed and each Center's expenditure is matched with the corresponding receipt/documentation even though the statements were not being reconciled. Each Center's statement is now being reconciled to the general ledger on a monthly basis.

Status: This finding was resolved in the current year.